



INTERAGENCY CONNECTION

215 Dean A. McGee, Suite 320, Oklahoma City, OK 73102

<http://www.oklahoma.feb.gov/>

(405) 231-4167

Chair's Corner



Dee Ann Batten, Ph.D., Office of Policy and Evaluation of the Merit Systems Protection Board, will speak at the **June Federal Executive Board luncheon** on Tuesday June 6th. This is the luncheon that was originally scheduled for April 12th and was rescheduled due to a death in the Batten family. We appreciate Dr. Batten's willingness to reschedule this luncheon to present the results of a study that focuses on the management of "Contracting Officer Representatives" and the end results of the contracts they oversee. The US Merit Systems Protection Board is hopeful that this report will create considerable interest in the important issues involving COR management.

In addition to the luncheon, Dr. Batten has requested that we organize a couple of focus groups for during her visit, so we may be contacting you with an opportunity to participate in this extra forum.

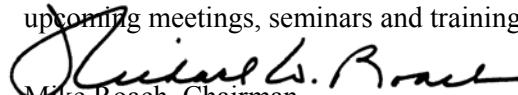
Later in June, our Federal Executive Board has been invited to participate in the FEMA COOP Working Group for Federal Executive Boards addressing "Before, During and After the Storm". This will provide interaction with FEMA (HQ and Regional representatives), GSA, Department of Energy, Office of Personnel Management, and the National Archives & Records Administration Executives to discuss lessons learned and how they can be incorporated into local Continuity of Operations Plans (COOP).

Training coordinated in response to your expressed needs:

Pre-retirement seminars have been coordinated for September. A registration is provided in this newsletter for your convenience. The training is designed to provide efficient use of time, addressing situations and issues unique to federal employees covered by the Civil Service Retirement System (CSRS) and those covered by the Federal Employees Retirement System (FERS) in separate seminars. We don't host Pre-retirement seminars every year, so you may wish to take advantage of this opportunity!

"Horse Sense for Leaders" is scheduled for October. Due to the timing, be sure you plan now! We hosted this training in 2005 as part of our Leadership Series with outstanding responses from participants. This is offered as a 'stand alone', non-traditional training event for leaders, managers and aspiring leaders. The goal of this program, built around observations of Woods' equine training sessions, is not to imitate the cowboy's techniques; rather to listen to his running monologue and generate questions about individual leadership styles, as well as gain new insights.

Check our website and future newsletters for upcoming meetings, seminars and training.


Mike Roach, Chairman

<i>Inside Story</i>	<i>Pg</i>	<i>Inside Story</i>	<i>Pg</i>
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Horse Sense 4 Leaders	6	June Luncheon Registration	11



The Oklahoma Federal Executive Board *Hosts presenter* **Meryl Runion**



For a Leadership Seminar: *Lead First, Manage Second*



Your organization's success depends on LEADERSHIP more than management trends. The next, "best seller" will come and go, but the need for exceptional leadership remains constant.

Topics of the day:

- ◆ Five principles of extraordinary Leadership
- ◆ How to delegate and empower more effectively
- ◆ Energizing people and teams into action
- ◆ The ONE word you need to hold employees accountable
- ◆ Learn how to handle difficult people and situations
- ◆ Your business success depends on solid relationships, not management trends.

Meryl Runion demonstrates how poor communication can lead to misunderstandings, unclear work assignments, poor morale, internal conflict and even bad business decisions. Meryl is the author of, How to Use PowerPhrases, PowerPhrases!, PowerPhrases Amplified and has taught over 100,000 people to *"Say what you mean and mean what you say, without being mean when you say it."*

Date:	Tuesday, June 13, 2006
Time:	7:30am registration; Seminar is from 8:00am-4:00pm
Location:	Express Events Center, 8512 NW Expressway, OKC
Cost:	\$159.00 per person

REGISTRATION

Name: _____ Agency: _____

Phone: _____ Fax: _____

Method of payment: ☐ Cash ☐ Government Voucher ☐ Credit Card ☐ Pay at the door

Mail registration to: Federal Executive Board
215 Dean A. McGee, Ste 320
Oklahoma City, OK 73102
Or fax to: 405-231-4165

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through June 3, 2006. However, after that date, registrations must be honored by the individual or agency involved. If you are unable to attend, substitute attendees are authorized and encouraged!



Spotlighting Federal Agencies Did You Know...?

Bureau of Prisons

The Federal Bureau of Prisons was established in 1930 to provide more progressive and humane care for Federal inmates, to professionalize the prison service, and to ensure consistent and centralized administration of the 11 Federal prisons in operation at the time.

Today, the Bureau consists of more than 106 institutions, 6 regional offices, a Central Office (headquarters), 2 staff training centers, and 28 community corrections offices. The regional offices and Central Office provide administrative oversight and support to Bureau facilities and community corrections offices. Community corrections offices oversee community corrections centers and home confinement programs.

The Bureau is responsible for the custody and care of approximately 185,000 Federal offenders. Approximately 85 percent of these inmates are confined in Bureau-operated correctional facilities or detention centers. The remainder are confined through agreements with state and local governments or through contracts with privately-operated community corrections centers, detention centers, prisons, and juvenile facilities.

The Bureau protects public safety by ensuring that Federal offenders serve their sentences of imprisonment in facilities that are safe, humane, cost-efficient, and appropriately secure. The Bureau helps reduce the potential for future criminal activity by encouraging inmates to participate in a range of programs that have been proven to reduce recidivism. The Bureau's approximately 35,000 employees ensure the security of Federal prisons, provide inmates with needed programs and services, and model mainstream values.

USDA Rural Development

Rural Development is committed to helping improve the economy and quality of life in all of rural America. Through their programs, they touch rural America in many ways.

Financial programs support essential public facilities and services, such as water and sewer systems, housing, health clinics, emergency service facilities and electric and telephone service. They promote economic development by supporting loans to businesses through banks and community-managed lending pools. They offer technical assistance and information to help agricultural and other cooperatives get started and improve the effectiveness of their member services. And they provide technical assistance to help communities undertake community empowerment programs.

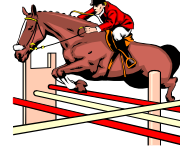
Rural Development has an \$86 billion dollar portfolio of loans and administers nearly \$16 billion in program loans, loan guarantees, and grants through various programs.

Rural Development achieves its mission by helping rural individuals, communities and businesses obtain the financial and technical assistance needed to address their diverse and unique needs. Rural Development works to make sure that rural citizens can participate fully in the global economy.

<http://www.rurdev.usda.gov/ok/about.htm>



One-Day Pre-Retirement Training Seminar



Be sure you are financially prepared to do all the things you've planned for your retirement!!

CSRS session topics: <ul style="list-style-type: none"> ➤ Overview of CSRS ➤ Survivor Benefit ➤ Thrift Savings Plan ➤ Voluntary Contribution Program ➤ Federal Employee Health & Life Insurance Programs ➤ Social Security 	FERS session topics: <ul style="list-style-type: none"> ➤ Overview of FERS ➤ Survivor Benefit ➤ Thrift Savings Plan ➤ Voluntary Contribution Program ➤ Federal Employee Health & Life Insurance Programs ➤ Social Security
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TIME: 8:30 a.m. - 4:00 p.m. (each day) Registration will begin at 8:00am

LOCATION: Holiday Inn Hotel & Suites, 6200 N. Robinson, OKC

COST: [] \$85.00 per person if registered by close of business 8/4/2006
 [] \$95.00 per person if registered after close of business 8/4/2006
 [] \$45.00 for spouses (if materials are shared)

[] I am registering for the CSRS Only session on Tuesday, September 12, 2006.

[] I am registering for the FERS Only session on Tuesday, September 13, 2006.

NAME(S): _____
 List name of employee and spouse on same form to receive the discounted price for spouse

AGENCY: _____

ADDRESS: _____

PHONE: () _____ FAX: () _____
 Agency/Registrant may pay by cash, check, credit card or government voucher.

Mail this registration form to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Suite 320 Oklahoma City, OK 73102
or fax to:	(405) 231-4165

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**UPCOMING EVENTS****June**

Jun 2, 2006 10:00 a.m.	Executive Policy Council Mtg POC: FEB Office, 405-231-4167
Jun 6, 2006 11:30 a.m.	FEB Luncheon Biltmore Hotel POC: FEB Office, 405-231-4167
Jun 8, 2006 11:30 a.m.	Society of Govt Meeting Professionals Holiday Inn POC: FEB Office, 405-231-4167
Jun 9, 2006 8:00 p.m.	Juneteenth Celebration Hosted by Black Program Council Crowne Plaza Hotel, OKC POC: Zeb Willie, 405-734-3089
Jun 13, 2006 All Day	Lead 1st, Manage 2nd Express Events Center POC: FEB Office, 405-231-4167
Jun 13, 2006 2:00 p.m.	Emergency Preparedness Council 4020 N. Lincoln, USDA-APHIS Ofc POC: FEB Office, 405-231-4167
June 14, 2006 7:30 a.m.	Mayor's Committee on Disability Concerns 222 NW 15 th , Rm 203 POC: FEB Office, 405-231-4167
June 14, 2006 11:00 a.m.	Shared Neutrals Meeting USDA-RMA 205 NW 63 rd , Ste 170, OKC POC: FEB Office, 405-231-4167
Jun 15, 2006 12:00 noon	Black Program Council OK Assn of Chiefs of Police 1505 SE 15 th , MWC POC: Zeb Willie, 405-734-3089
Jun 20, 2006 2:00 p.m.	Federal Employees Care Council Allegiance Credit Union 4235 N. Meridian, OKC POC: Tom Burton, 405-954-0625
Jun 21, 2006 10:00 a.m.	Interagency Training Council Arvest Bank 3900 N. Lincoln Blvd POC: Sherri Beasley, 405-231-5854
Jun 21, 2006 10:00 a.m.	American Indian Council Social Security Administration 2615 Villa Prom, OKC POC: Mary Culley, 405-270-0501x3876
June 27, 2006 All Day	Leadership FEB Military Day I-507 th Refueling Wing POC: FEB Office, 405-231-4167
June 30, 2006 12:00 noon	Naturalization 200 NW 4 th St. POC: FEB Office, 405-231-4167

Your Federal Executive Board

"Federal Executive Boards (FEBs) are generally responsible for improving coordination among federal activities and programs in...areas outside of Washington, D.C...FEBs support and promote national initiatives of the President and the administration and respond to the local needs of the federal agencies and the community." (GAO-04-384)

We applaud the efforts of the Oklahoma FEB Executive Policy Council members who ensure information is provided to direct our activities and efforts:

- Jim Akagi, US Drug Enforcement Administration
- Ron Berryhill, Director, USDA Risk Management Agency
- Michael Deihl, Administrator, Southwestern Power Administration, Tulsa
- Col Dean Despinoy, Commander, 507th Air Refueling Wing
- Steve Gentling, Director, VA Medical Center
- Bill Fillman, Director, VA Central Area, Muskogee
- Larry Flener, Representative for the District Director, US Postal Service
- Dottie Overal, Director, Small Business Administration
- Patti Ford, Director of Staff, Tinker AFB
- Lindy Ritz, Director, FAA Mike Monroney Aeronautical Center

This newsletter is published monthly as a cost-effective tool for communicating events and issues of importance to the federal community in Oklahoma. If you have news of interest, please fax to the FEB Office at (405) 231-4165 or email to LeAnnJenkins@juno.com no later than the 15th of each month.

Elected Officers:

Chair:	Mike Roach , U.S. Marshal US Marshals Service Western District of Oklahoma
Vice-Chair:	Kevin McNeely OKC Field Office Director US Department of Housing and Urban Development

Staff:

Director:	LeAnn Jenkins
Assistant:	Vacant
Program Support:	Constance Ward

Please feel free to copy this newsletter & distribute. The newsletter is available on our website, <http://www.oklahoma.feb.gov> where you can also request to receive it electronically.

***Horse Sense for Leaders: October 24 & 25, 2006***


"There is a very fine line between offering leadership and guidance and getting in the way," Wood says. "It's not about submission. It's not about what you put on the horse's back. It's about what we put in his head."

The goal of this program, built around observations of Woods equine training sessions, is not to imitate the cowboy's techniques. It is to listen to his running monologue and generate questions about our individual leadership styles, as well as gain new insights.

Observers can see effective leadership in action and its results, minute by minute. Questions to ask include how the relationship is defined, setting expectations, communication, motivation and the definition of success.

One day is spent observing and learning from the horse trainer and the horse, ½ day is spent in the classroom discussing implementation possibilities of lessons learned.

Each person will come away with a different set of lessons; not so much about 'new lessons' in leadership, but insight into what they already know.

Dates:	October 25, Redlands Equine Center, El Reno, OK October 26, Express Events Center, OKC <i>Maps are provided at</i> www.oklahoma.feb.gov/Forms/HorseSense.pdf
Time:	Tuesday--7:30am registration; Training 8:00am-4:00pm Wednesday—7:30 – 12:00
Cost:	\$195.00 per person
	"Cowboy" attire is appropriate for the Tuesday's session in the horse barn at Redlands Community College in El Reno, OK. We encourage you to wear appropriate attire for the environment and bring a jacket in case we have a typical fall day.

Registration Form

Name: _____ Agency: _____

Phone: _____ Fax: _____

Method of payment:

☐ Cash ☐ Government Voucher ☐ Credit Card ☐ Pay at the door

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215 Dean A. McGee, Ste 320
Oklahoma City, OK 73102
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GOVEXEC.COM

DAILY BRIEFING

May 11, 2006

Plans for telework during disasters found to be lacking

By Daniel Pulliam

dpulliam@govexec.com

The ability of federal agencies to continue critical operations during large-scale emergency situations would be significantly enhanced with widespread use of telework, but few have made the necessary preparations, officials told a congressional panel Thursday.

Comptroller General David M. Walker said agencies would be unlikely to ensure that their employees are able to telework during a disaster unless White House-mandated guidance from the Homeland Security Department requires them to do so.

"Government agencies must be positioned to continue functioning during such emergencies," Walker told the House Government Reform Committee. "[Telework] appears particularly appropriate in the case of pandemic influenza."

According to Walker's testimony (GA0-06-740T), nine of 23 agencies surveyed between June 2005 and February 2006 reported that some of their "essential team members" are expected to telework during a large-scale emergency, but only one had documented that those employees had been notified of this.

None were able to demonstrate sufficient technological capacity to make telework possible for those employees and only three documented testing of their telework plans.

A Government Accountability Office review of six agencies' plans for using alternate work facilities during a large-scale disruption (GAO-06-713) found that none followed Federal Emergency Management Agency guidance governing continuity of operations planning.

Office of Personnel Management Director Linda Springer told the panel each agency needs to include telework in its continuity of operations plan, but OPM does not have the legal authority to direct agencies to do so. That authority should reside with FEMA, Springer said.

She said OPM is on track to meet a three-month deadline for updating its telework guidance, set in the White House's plan for responding to pandemic influenza.

According to Springer, roughly half of federal agencies include telework options in their continuity of operations plans. She said she is meeting with the President's Council on Integrity and Efficiency, a group of agency inspectors general, to encourage the organization to put a protocol in place for agencies to test-run telework plans.

A second panel of private sector officials, including Scott Kriens, chairman and chief executive officer of Juniper Networks, and Paul Kurtz, executive director of the Cyber Security Industry Alliance, said the technology for agency employees to work from home during disasters is readily available.

Kurtz said officials "simply don't know" the impact if half the 60,000 employees at HHS try to work offsite.

"We do know that any limitations on their ability to do their jobs would have a cascading effect throughout the medical system, and at the worst possible time," Kurtz said. He recommended that the president's advisory committees on the issue suggest plans for surge capability.

House Government Reform Committee Chairman Tom Davis, R-Va., expressed his frustration with agencies' sluggish implementation of telework, as compared with the private sector.

"Frankly, the progress of federal agencies in adopting [continuity of operation] plans and implementing telework is not that impressive," Davis said. "The White House pandemic implementation plan says nothing at all at requiring federal agencies to develop [continuity of operations] pandemic plans or incorporate telework in their plans."

Also at the hearing, Rep. Danny Davis, D-Ill., announced that he is introducing legislation that would require the Chief Human Capital Officers Council to carry out and assess a 10-day telework demonstration project.

Heather Greenfield of National Journal's Technology Daily contributed to this article.



Interagency Connection, June 2006



JUNETEENTH CELEBRATION

Hosted by the Black Program Council



Crowne Plaza Hotel
2945 NW Expressway, OKC
Friday June 9, 2006 @ 8:00 pm—1:00 a.m.
Tickets: \$20.00
Contact: Liz King @ (405) 524-1482

Featuring
Stomping -performed by Bad Boyzz of the
Zeta Zeta chapter of Alpha Phi Alpha

Juneteenth dramatization by
Friends of Historical Society

Special Guest
the band
SHORTT DOGG

Dancing

Cash Bar

Hors d'oeuvres

Ticket Outlets

GQ Fashions, 4617 NW 23rd St. (405) 948-0665

Final Cut, 6700 N. Classen Blvd., (405) 848-5414

Silent Auction


Door Prizes

Discounted Rooms toll-free number 1-800-227-6963



2006 Leadership Series

A Local Approach to Improving Leadership Competencies

	<ul style="list-style-type: none"> ▪ Project Management ▪ Bridging the Generational Divide ▪ Leading First, Manage Second ▪ Leadership Strategies (near and far) ▪ Ethics (oh yeah....it'll be fun)
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Name: _____

Agency: _____

Address: _____

Phone: _____ Fax: _____

Email _____

<p>\$\$ Price Saver Series \$\$ <input type="checkbox"/> Full Series—5 Days \$650.00</p> <p><input type="checkbox"/> Pick three for \$435.00 <input type="checkbox"/> March 22 <input type="checkbox"/> May 23 <input type="checkbox"/> June 13 <input type="checkbox"/> July 12 <input type="checkbox"/> August 22</p> <p>Individual Training Day “Menu Prices” <input type="checkbox"/> World Class Project Management - March 22, 2006 \$159.00 <input type="checkbox"/> Bridging the Generational Divide - May 23, 2006 \$159.00 <input type="checkbox"/> Lead First, Manage Second - June 13, 2006 \$159.00 <input type="checkbox"/> Leadership Strategies (Near & Far) - July 11, 2006 \$159.00 <input type="checkbox"/> Ethics, Fact or Fiction - August 22, 2006 \$159.00</p>	<p>A Quality Organization  The main difference between happy and unhappy people is that happy people mostly evaluate their own behavior and constantly attempt to improve what they do. Unhappy people, on the other hand, mostly evaluate the behavior of others and spend their time criticizing, complaining and judging in an attempt to coerce them into “improving” what they do. A quality organization, therefore, will consist of many more happy people than unhappy people. <i>—William Glasser</i></p>
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Agency/Registrant may pay by:

☐ cash ☐ check ☐ credit card ☐ government voucher

Please mail this registration to: Or fax to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102 (405) 231-4165
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Emergency Preparedness Exercise Registration Form



Date: August 23, 2006
Time: 10:00am-3:30pm

Location: OKC Fire Training Center,
850 N. Portland, OKC

Seating is limited. Initially, each agency is restricted to two participants (with the option to identify an alternate).

You MUST have a Continuity of Operations Plan (COOP) to participate in this tabletop exercise.

In order to leverage the utility of our time during the day, an executive box lunch will be provided.

Department/Agency: _____

Address: _____

Attendees:

1) Name: _____ Executive Title: _____

Phone: _____ Email: _____

Lunch sandwich choice: ☐ Ham ☐ Turkey ☐ Tuna

2) Name: _____ Title: _____

Phone: _____ Email: _____

Lunch sandwich choice: ☐ Ham ☐ Turkey ☐ Tuna

Alternate: You can identify an alternate to attend in the event one of the above cannot attend.

3) Name: _____ Title: _____

Phone: _____ Email: _____

If for some reason you find you will be unable to attend after registering, please send your identified alternate or cancel as soon as possible to allow others the opportunity to attend, since seating is limited.

Mail to:	Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102
Or fax to:	405-231-4165



Federal Executive Board Luncheon June 2006



Date:	Tuesday, June 6, 2006
Time:	11:30am-1:00pm
Location:	Biltmore Hotel
	401 S. Meridian, Oklahoma City
Speaker:	Dee Ann Batten, Ph.D., Office of Policy and Evaluation, MSPB

The U.S. Merit Systems Protection Board (MSPB) has published numerous studies; they will have two additional studies coming out in the next few weeks. One of the studies about to be published involves managing contracting officer representatives (CORs) to improve contract outcomes. Dr. Batten was the lead for that project and will present their findings on this topic at the Federal Executive Board luncheon. They are hopeful that this report will create considerable interest in the important issues involving COR management. The Oklahoma FEB is to be one of the first places the study is presented.

Salad, Baked Italian Lasagna with Marinara Meat Sauce, vegetables, rolls, and Iced Tea or Coffee
If you require special dietary accommodation, please contact the FEB Office, 405-231-4167.

**To ensure an interactive informational forum, seating is limited to 24
(please register early!)**

Name: _____ Agency: _____

Address: _____ Phone: _____

Cost: \$12.00 per person

Payment:

☐ Cash ☐ Check ☐ Credit Card ☐ Voucher

☐ Enclosed ☐ Pay at the Door

Please mail to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102
Or fax to:	405-231-4165

Make checks payable to: Oklahoma Federal Executive Board

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SUN	MON	TUES	WED	THUR	FRI	SAT
	June 2006			1 11:30 FEB Luncheon	2	3
4	5	6 FEB Lunch	7	8 SGMP	9 8pm BPC Juneteenth Event	10
11	12	13 Leadership Training 2:00 COOP Council	14 11:00 Shared Neutrals	15	16	17
18	19	20	21 10am ITC	22	23	24
25	26	27 Leadership FEB Day	28	29	30 Naturalization	

OKLAHOMA FEDERAL EXECUTIVE BOARD
215 DEAN A. MCGEE AVENUE, STE 320
OKLAHOMA CITY, OK 73102-3422
OFFICIAL BUSINESS ONLY

We wish to thank the FAA Franchise Print shop for their monthly assistance in the duplication and distribution of this newsletter.